

MEETING: Valley Communications Center (VCC) Operating Board
LOCATION: Virtual Meeting due to COVID-19
DATE: Thursday, December 17th, 2020

MEMBERS: Chairperson Chief Padilla, *Kent Police*
Chief O'Neil, *Auburn Police*
Assistant Chief Crossen, Proxy for Chief Pennington, *SKF&R*
Interim Chief Schuldt, *Renton Police*
Chief Keller, *KC Medic One*
Chief Swearingen, *VRFA*
Deputy Chief Carson, Proxy for Chief Morris, *Puget Sound RFA*
Chief Wittwer, *Tukwila Fire*
Chief Thomas, *Des Moines Police (Police Contract Rep)*
Chief Hwang, *Federal Way Police*
Deputy Chief Gunsolus, *Renton Regional Fire Authority*

VISITORS: Chief Hicks, *Skyway Fire*
Chief Smith, *Mountain View Fire*
Chief Kiblinger, *Black Diamond Police*
Sean Douglas, *PSEER Technical Supervisor*
George Nissan, *Motorola Account Executive*
Kimberly Nuber, *PSEER Deputy Director*

ABSENT: Chief Krimmert, *Vashon Fire (Fire Contract Rep)*
Interim Chief Drever, *Tukwila Police*

VCC STAFF: Lora Ueland, *Executive Director*
Vonnie Mayer, *Deputy Director*
Angee Bunk, *Operations Manager*
Mary Sue Robey, *Administrative Services Manager*
Kristin Meitzler, *Technical Services Manager*
Tatyana Bogush-Stakhov, *Finance Manager*
Sean Morrow, *Human Resources Manager*
Evan Nelson, *Training Manager*
Tracy Fitzgerald, *Administrative Services Assistant*
Sheryl Kowalczyk, *Supervisor II*

Welcome and Roll Call. Chief Padilla called the meeting to order at 0930. A quorum was established.

Changes to Agenda. None.

Report from Chair. Chief Padilla welcomed Renton Interim Police Chief Schuldt.

Report from any Member. None.

Action Items:

Approval of Meeting Minutes. *Deputy Chief Gunsolus moved to approve the October 15, 2020 meeting minutes. Chief Swearingen seconded the motion. Motion approved.*

Voucher and Payroll Approval. Chief Schuldt read claims check numbers 30709 through 30824 in the amount of \$636,929.84 for the period of 10/08/2020 through 12/07/2020. E-Pay numbers 2020-089 through 2020-125 in the amount of \$1,876,856.50 for the period of 10/01/2020 through 11/27/2020 and payroll in the amount of \$2,276,060.99 for the period of 06/01/2020 through 11/30/2020 and manual check 40003 in the amount of \$2,303.38 dated 10/27/2020. *Chief Keller moved to approve. Chief Carson seconded. Motion approved.*

PSERN Project Update. Deputy Division Director Kimberly Nuber provided a PSERN project update and schedule status. PSERN Technical Supervisor Sean Douglas discussed PSERN encryption.

Report from Executive Director.

Written Report. There were no questions regarding the information in the December Director's report.

Director Ueland stated the Service Level Agreements have been reviewed by the fire agencies who have requested the specific call processing performance measures be included. The police agencies have not yet seen their draft. Once ready, the drafts will be sent out to agencies for final review before the Ops board reviews for recommendation to the Administration Board. Valley Com will then sign the agreement and distribute to agencies for execution.

Director Ueland stated Valley Com is supportive of the Valley police agencies seeking a grant from WASPC to pilot a mental health co-responder program. Chief Thomas briefed the Board on the details adding they should know on December 28th if they are successful with the grant.

The Director's Advisory Committee, VCC managers and Federal Way Deputy Chief Sumpter attended a WCIA sponsored workshop series on racial equity and 911. The lessons learned will be incorporated into VCC's strategic plan roadmap as the agency seeks to create a bias-free workplace culture and delivery of service. Chief Padilla spoke in support of the effort and shared how the training has already provided value in that a Call Receiver recently came to Director Ueland with concerns about an incident they processed. Chief Padilla was able to provide information which clarified the situation and resolved the concerns. He appreciated the Call Receiver acted and asked the question.

Zone 3 Ops Chiefs Report. Assistant Chief Crossen provided an update from the Zone 3 Ops Chiefs current projects. The Zone 3 Ops Chiefs are currently working on 2 projects with Valley Com: Station Order Depth and Closest Unit Dispatch. There were no questions on the report included in the packet.



Patrol Commander Report.

Supervisor II Sheryl Kowalczyk stated the Patrol Commanders are reviewing WELCHK (welfare check) and AIDUNK (aid unknown) type code policies. There were no questions on the report included in the packet.

Good of the Order.

Chief Witter announce the new Deputy Fire Chief for Tukwila is Norm Golden, previously with Valley Regional Fire Authority.

Chief Padilla inquired on the deployment of vaccines. Chief Keller stated King County is prioritizing those first responders with direct contact with positive patients. Chief Keller will follow up with more information as to where police vaccines are in the deployment schedule.

Director Ueland thanked Vonnie Mayer for acting as the Health Officer for Valley Com and being the funnel point for employees. She has been an instrumental resource as the liaison with King County and addressing quarantine issues.

The next scheduled meeting of the Operating Board is Thursday, February 25th, 2021.

With no further business, Chief Padilla adjourned the meeting at 1023 hours.

Respectfully Submitted,



Tracy Fitzgerald
Administrative Services Assistant

