



MEETING MINUTES

MEETING: Valley Communications Center (VCC) Operating Board
LOCATION: VCC Board Room
DATE: Thursday, October 17th, 2019

MEMBERS: Chief Hwang, *Federal Way Police*
Chief Linton, *Tukwila Police*
AC Caillier, *Proxy for Chief Pierson, Auburn Police*
Chief Padilla, *Kent Police*
AC Goodsell, *Proxy for Chief Church, SKFR*
Chief Wittwer, *Tukwila Fire*
Chief Swearingen, *VRFA*
Chief Van Valey, *Renton Police*
DC Gonsolus, *Proxy for Chief Marshall, Renton RFA*

ABSENT: Chief Morris, *Puget Sound RFA*
Chief Thomas, *Des Moines Police (Police Contract Rep)*
Chief Keller, *KC Medic One*

VISITORS: Chief Schrimpscher, *Algona Police*
Deb Flewelling, *E-911 Program Office*
Gabriel Silberblatt, *BDS Planning*
Brian Scott, *BDS Planning*

VCC STAFF: Lora Ueland, *Executive Director*
Vonnie Mayer, *Deputy Director*
Mary Sue Robey, *Administrative Services Manager*
Kristin Meitzler, *Technical Services Manager*
Tatyana Bogush-Stakhov, *Finance Manager*
Evan Nelson, *Training Manager*
Denese Moore, *Supervisor II*
Angee Bunk, *Operations Manager*

Welcome and Introductions. Director Ueland called the meeting to order at 0930 noting Chief Hwang was running late. Introductions were made around the room.

Changes to Agenda. None.



Action Items:

Approval of Meeting Minutes. Chief Padilla moved to approve the August 22, 2019 and September 26, 2019 meeting minutes. Assistant Chief Caillier seconded the motion. Motion approved.

Voucher and Payroll Approval. Chief Van Valey read claims check numbers 29779 through 29915 in the amount of \$759,391.20 for the period of 08/09/2019 through 10/07/2019, E-Pay numbers 2019-070 through 2019-093 in the amount of #766,569.37 for the period of 07/26/2019 through 10/04/2019 and payroll in the amount of \$1,612,785.67 for the period of 08/01/2019 through 09/30/2019. Chief Padilla moved to approve. Chief Wittwer seconded. Motion approved.

VCC Funding Model Task Force Update. BDS Principal Brian Scott reviewed the work of the Task Force to date and the four options being discussed.

VCC Governance. Discussion moved to Admin Board representation and the varying options of creating ex-officio, non-voting positions. The Ops Board confirmed their support of adding three ex-officio, non-voting positions for police, fire and EMS to the Admin Board. Should the Admin Board adopt this preference, the Ops Board suggested they would meet every other month at VCC and the Executive Director would attend discipline specific meetings off-site during the alternate months. The Board noted the importance of meeting regularly with VCC. The Ops Board also requested the vouchers be included in the bi-monthly packets but the Admin Board agenda should include the reading of the motion with the specifics.

Report from Chair. Chief Hwang announced Federal Way promoted two Lieutenants to Commander, including Operations Manager Bunk's husband Ray.

Report from any Member. None.

Report from Committees.

PD Patrol Commanders. VCC Supervisor Moore reported for the Patrol Commanders:

- There is currently a 6/4 split in favor of leaving priority calls on the primary talk group – continuing discussion.
- The monthly report of chronic callers will include text calls.
- They are exploring options to report the number of incidents involving the homeless and transient population.

FD Z3 Ops Chiefs. Renton Deputy Chief Gonsolus reported:

- Zone renumbering is in progress.
- Working on consistency with Fire Response List throughout the Zone
- Looking at standardizing how agencies are reporting response times consistent with NFPA requirements.



- DECCAN International will be at Valley Com on November 6th for a move-up module presentation.

Report from Executive Director.

Written Report. There were no questions regarding information in the October Director's Report.

Administration Board meeting update. The Admin Board met on October 4th, 2019 and were updated on the Funding Model Task Force progress. The Task Force is scheduled to meet on October 23rd to determine their final recommendation which will be presented to the Admin Board on November 1st.

The Board also approved Resolution 132 authorizing Valley Com to join the Houston-Galveston Area Council cooperative purchasing program.

Fire Re-Numbering Project. Director Ueland passed out an email from VCC to the agencies showing the level of detail that has been provided to their staff. She discussed the timeline and thanked VRFA's Jim Smith for realizing a disconnect with RMS vendors and working with the Zone to keep the schedule intact. Deputy Director Mayer thanked Supervisor Moore for being the conduit between field and staff.

RAADAR. Valley Com has signed a contract with NORCOM and will be implementing the RAADAR application as soon as NORCOM has availability on their schedule.

PSERN. Director Ueland passed out a PSERN Project Update and stated the Fire Marshals are working with the PSERN project on in-building transition.

FCC Proposed Order Concerning 911 Location Accuracy. The FCC is considering a proposal to mandate carriers to provide z-axis information (vertical coordinates). The language in the order would allow the carriers to provide a description such as "40 meters above mean sea level" leaving agencies to translate that to a floor number. Another concern is the language may allow the carrier to drop the street address entirely and provide only the x/y/z coordinate. Director Ueland filed a letter with the FCC urging them to reconsider the language. She will share the letter and filing information and asked the Chiefs to consider similar action.

Good of the Order.

The next scheduled meeting of the Operating Board is the combined November/December meeting on Thursday, December 5, 2019.

With no further business, Chief Hwang adjourned the meeting at 1041 hours.

Respectfully Submitted,



Mary Sue Robey
Administrative Services Manager

2/11

DRAFT

