

MEETING: Valley Communications Center (VCC) Operating Board
LOCATION: Virtual Meeting due to COVID-19
DATE: Thursday, August 27th, 2020

MEMBERS: Chairperson Chief Marshall, *Renton RFA*
Assistant Chief Caillier, *Proxy for Chief O'Neil, Auburn Police*
Chief Padilla, *Kent Police*
Chief VanValey, *Renton Police*
Chief Keller, *KC Medic One*
Chief Swearingen, *VRFA*
Chief Morris, *Puget Sound RFA*
Chief Wittwer, *Tukwila Fire*
Chief Pennington, *SKFR*
Chief Krimmert, *Vashon Fire (Fire Contract Rep)*
Deputy Chief Kyle Sumpter, Proxy for Chief Hwang, Federal Way Police
Deputy Chief Drever, Proxy for Chief Linton, Tukwila Police

VISITORS: Chief Fehr, *Enumclaw Fire*
Chief Hicks, *Skyway Fire*
Chief Smith, *Mountain View Fire*
Assistant Chief Crossen, *SKF&R*
David Mendel, *PSERN Project Manager*
Sean Douglas, *PSERN Technical Supervisor*
George Nissan, *Motorola Account Executive*
Kimberly Nuber, *PSERN Deputy Director*
Deb Flewelling, *KC E-911 Program Office*

ABSENT: Chief Thomas, *Des Moines Police (Police Contract Rep)*

VCC STAFF: Lora Ueland, *Executive Director*
Vonnie Mayer, *Deputy Director*
Angee Bunk, *Operations Manager*
Mary Sue Robey, *Administrative Services Manager*
Kristin Meitzler, *Technical Services Manager*
Tatyana Bogush-Stakhov, *Finance Manager*
Sean Morrow, *Human Resources Manager*
Evan Nelson, *Training Manager*
Tracy Fitzgerald, *Administrative Services Assistant*

Welcome and Roll Call. Chairman Chief Marshall called the meeting to order at 0931. A quorum was established.

Changes to Agenda. None.

Report from Chair. Chief Marshall announced this will be his last Ops Board meeting and Chief Padilla will assume the role of Ops Board Chair starting with the October meeting.

Report from any Member. None.

Action Items:

Approval of Meeting Minutes. Chief VanValey moved to approve the June 25, 2020 meeting minutes. Chief Wittwer seconded the motion. Motion approved.

Voucher and Payroll Approval. Chief VanValey read claims check numbers 30477 through 30608 in the amount of \$688,094.87 for the period of 06/19/2020 through 08/20/2020. E-Pay numbers 2020-055 through 2020-074 in the amount of \$840,734.78 for the period of 05/23/2020 through 07/20/2020 and payroll in the amount of \$2,276,060.99 for the period of 06/01/2020 through 08/15/2020. Chief Padilla moved to approve. Chief Pennington seconded. Motion approved.

PSERN Project Presentation. Deputy Division Director Kimberly Nuber provided a PSERN project update and schedule status. PSERN Technical Supervisor Sean Douglas discussed the transition to PSERN including the draft wave plan. Today's PSERN power point presentation will be sent to Director Ueland for distribution to the Ops Board members.

2021/22 Budget Presentation. Finance Manager Tatyana Bogush-Stakhov provided a presentation on the 2021/2022 budget proposal. The Board supported the Finance Committee and City Managers' recommendation of option 2. Chief Morris moved to recommend the 2021-2022 biennial budget option 2 to the Administrative Board for approval. Chief Wittwer seconded. Motion approved.

Report from Executive Director.

Written Report. There were no questions regarding the information in the August Director's Report.

Service Level Agreement Update: A draft list of services was sent to the Chiefs and the VCC Labor representatives for input. The next steps are to further refine, seek consensus from the Chiefs and incorporate the elements in contract format. A meeting with the Chiefs in mid-September will be scheduled.;

Director Ueland thanked Chief Marshall for his years of service on the Ops Board and congratulated him on his retirement.

Zone 3 Ops Chiefs Report. Assistant Chief Crossen provided an update from the Zone 3 Ops Chiefs current projects. He extended his appreciation to Valley Com Tech Services team and Supervisor Denese Moore for their work on the Tablet Command project. The Zone 3 Ops Chiefs



are currently working on 2 projects with Valley Com: Station Order Depth and Closest Unit Dispatch. There were no questions on the report included in the packet.

Good of the Order.

The next scheduled meeting of the Operating Board is Thursday, October 15th, 2020.

Note: This meeting date was moved pre-COVID to avoid conflict with the WFA meeting.

With no further business, Chief Marshall adjourned the meeting at 1034 hours.

Respectfully Submitted,



Tracy Fitzgerald
Administrative Services Assistant

