

Operating Board Meeting Minutes

August 26, 2021
Virtual Meeting Due to Covid-19

Meeting called by: Chairperson Chief Padilla **Type of Meeting:** Bi-Monthly Meeting
Location: Valley Com

MEMBERS: Chairperson Chief Padilla, Kent Police
Chief Pennington, SKF&R
Chief Schuldt, Renton Police
Chief Drever, Tukwila Police
Chief Keller, KC Medic One
Chief Wittwer, Tukwila Fire
Chief Hwang, Federal Way Police
Chief Thompson, VRFA
Chief Heitman, Renton RFA
Chief Krimmert, Vashon Fire (Fire Contract Rep)
Chief O'Neil, Auburn Police

VISITORS: Chief Smith, Mountain View Fire
Chief Schrimpsheer, Algona Police
Kimberly Nuber, PSERN Project Director
David Mendel, PSERN Project Director
George Nissan, Motorola Account Executive

ABSENT: Chief Thomas, Des Moines Police (Police Contract Rep)
Chief Morris, Puget Sound RFA

VCC STAFF: Lora Ueland, Executive Director
Vonnie Mayer, Deputy Director
Kristin Meitzler, Technical Services Manager
Angee Bunk, Operations Manager
Tatyana Bogush-Stakhov, Finance Manager
Mary Sue Robey, Administrative Services Manager
Sean Morrow, Human Resources Manager
Evan Nelson, Training Manager
Tracy Fitzgerald, Administrative Services Assistant
Sheryl Kowalczyk, Supervisor II
Melinda Wilde, Supervisor

Agenda Item: Welcome and Roll Call

Discussion: None.

- Chairperson Chief Padilla called the meeting to order at 0931 hours.
- A quorum was established.
- There were no changes to the agenda.

Agenda Action Item: Approval of Meeting Minutes.

Discussion: As below.

Presenter: Chief Padilla

- Chief Pennington moved to approve the June 24, 2021 meeting minutes.
 - Chief Heitman seconded. Motion approved.
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Agenda Item: Approval of Voucher and Payroll.

Presenter: Chief Schuldt read claims check numbers 31205 through 31318 in the amount of \$474,498.14 for the period of 06/10/2021 through 08/10/2021. Electronic payments in the amount of \$948,669.92 for the period of 05/29/2021 through 07/28/2021. Payroll in the amount of \$1,734,018.40 the period of 06/01/2021 through 07/31/2021.

- Chief Heitman moved to approve the voucher and payroll as read.
 - Chief Drever seconded. Motion approved.
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Agenda Item: Report from Chair.

- Chief Padilla welcomed Valley Regional Fire Authority Chief Thompson.
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Agenda Item: Report from any Member.

Discussion: None.

Agenda Item: PSERN Project Update.

Presenter: Deputy Division Director Kimberly Nuber

- Ms. Nuber provided a PSERN project update, coverage testing update and schedule status.
 - Confirmation of lead trainers to be completed by September 3rd
 - Radio deployment updates can be found at psern.org/radio-deployment-transition/
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Agenda Item: 2021 Budget Adjustment

Presenter: Tatyana Bogush-Stakhov, Finance Manager

Chief Padilla requested a motion approving Resolution 136 amending the 2019-2020 Biennial Budget as discussed in staff's report and set forth in Exhibit A to the Resolution and to recommend adoption by the Administration Board. Chief Schuldt moved to approve. Chief Heitman seconded. Motion approved.

Agenda Item: Legislative Impact Update Report.

Discussion: All

- Chief Pennington noted the interaction between Police and Fire has been good within his department and thanked Police for hearing their concerns.
 - Director Ueland added a Public Safety Coalition lead by APCO/NENA is drafting a letter to the legislature highlighting the impacts to 911 and the fire service.
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Agenda Item: Report from Executive Director.

Discussion: Information

Presenter: Executive Director Lora Ueland

- Director Ueland provided additional information on the monthly report included in the Ops board meeting packets. If there is additional information the Board wishes to include, contact Director Ueland.
- The July 4th call volume increased from previous years.
- Director Ueland provided a briefing on the PSERN Operator Board of Directors activities. The Board hired an Executive Director. Michael Webb will start on November 1, 2021.
- Deanna Gregory of Pacifica Law Group will provide counsel to the Board.
- Next step will be to hire Administrative Support staff.

Agenda Item: Zone 3 Ops Chiefs Report.

Discussion: None.

Agenda Item: Patrol Commander Report.

Presenter: Sheryl Kowalczyk

- Main topic of discussion is the legislative impacts.
- Specific disposition codes have been added in CAD to track calls affected by the new legislation.

Agenda Item: Good of the Order.

Discussion: Information

Presenter: All

- Administration Board will meet on September 10, 2021.
- Next meeting for Operating Board is Thursday, October 28, 2021.

Meeting Adjourned at: 1021 hours

Minutes submitted by:



Tracy Fitzgerald, Administrative Services Assistant, VCC

