

VCC Operating Board Meeting Minutes

June 23, 2022
Hybrid In-Person and Virtual Meeting

Meeting called by: Chief Padilla, Chairperson
Type of Meeting: Bi-Monthly Meeting
Location: Valley Com, 25719 108th Ave SE, Kent WA 98030 and Virtual Option

MEMBERS: Chairperson Chief Padilla, Kent Police
Chief Morris, Puget Sound Fire
Chief Schuldt, Renton Police
Chief Caillier, Auburn Police
Chief Heitman, Renton RFA
Chief Hwang, Federal Way Police
Chief Wittwer, Tukwila Fire
Chief Drever, Tukwila Police
Chief Thompson, VRFA

VISITORS: Chief Kiblinger, Black Diamond Police
Kimberly Nuber, PSERN Project Director
Chief Schaub, Pacific Police

ABSENT: Chief Thomas, Des Moines Police (Police Contract Rep)
Chief Coulson, Medic One
Chief Krimmert, Vashon Fire (Fire Contract Rep)
Chief Mataftin, SKF&R

VCC STAFF: Lora Ueland, Executive Director
Vonnie Mayer, Deputy Director
Kristin Meitzler, Technical Services Manager
Tatyana Bogush-Stakhov, Finance Manager
Mary Sue Robey, Administrative Services Manager
Tracy Fitzgerald, Administrative Services Assistant
Sheryl Kowalczyk, Supervisor II

Agenda Item: Welcome and Roll Call

Discussion: None.

- Chairperson Chief Padilla called the meeting to order at 0931 hours.
- A quorum was established.
- There were no changes to the agenda.

Agenda Action Item: Approval of Meeting Minutes – Action Item

Discussion: As below.

Presenter: Chief Padilla

- Chief Heitman moved to approve the April 28, 2022, meeting minutes.
- Chief Wittwer seconded. Motion approved.

Agenda Item: Approval of Voucher and Payroll – Action Item

Presenter: Chief Schuldt moved to approve claims check numbers 31782 through 31892 in the amount of \$343,457.65 for the period of 04/17/2022 through 06/15/2022. Electronic payments in the amount of \$890,445.69 for the period of 03/24/2022 through 05/24/2022 and payroll in the amount of \$1,956,741.24 for the period of 04/01/2022 through 05/31/2022.

- Chief Heitman seconded. Motion approved.
-

Agenda Item: Report from Chair.

Presenter: Chief Padilla

- Chief Padilla stated he was thinking about the fire departments during this busy season.
-

Agenda Item: Report from any Member.

Discussion: None.

Agenda Item: PSERN Project Update.

Presenter: Deputy Division Director Kimberly Nuber

- Provided a PSERN project update, coverage testing update and schedule status.
 - End user radio deployment completion date moved to January 2023
 - Transfer to PSERN Operator completion date changed to June 2023
 - Updated Information is located at Psern.org
 - Direct project questions to psern-info@kingcounty.gov; Direct operator questions to PSERN-operator@kingcounty.gov
-

Agenda Item: Legislative Report.

Discussion: None

- Chief Padilla reported on the priority legislative topics discussed at the WASPC Spring conference including the drug possession law, adjustment to pursuit laws, the retirement/DROP program for both fire and police, and restrictions on communicating with juveniles.
-

Agenda Item: Executive Director Report.

Presenter: Executive Director Lora Ueland

- Director Ueland went over information included in the May report. Chief Padilla requested the addition of call response times by priority tracking for Police.
- VCC has contracted with a former VCC supervisor to do Quality Assurance checks to assist in meeting the NENA standard of 2% of calls.
- Provided an overview of the VCC Technical Services team and an update on their current workload.
- 988 implementation Go-live date is July 16 and calls will be routed based on area code, not geo-location to one of 3 hubs in the state.

- Crisis Counsellors at VCC – currently working with the Director of Operations at Crisis Connections to develop a pilot.
 - VCC hired Ashleigh Morejon for the HR Specialist position with a start date of May 31.
 - Due to the budget process calendar, a Special Meeting for the Ops Board will be scheduled for July 28, 2022 to review the 2023/24 Budget process prior to presenting to the Owner City Chief Administrator Officers and the Administration Board.
-

Agenda Item: Zone 3 Ops Chiefs Report.

Discussion: Executive Director Lora Ueland

- Effective June 27, 2022 a new CAD unit (Z3IST) will be created in CAD for the Incident Support Team. The information is in the process of being updated in the Fire Training Manual, Fire Resource Book and NOTEQ.
 - Wildland Fire terminology (LCES) is also being updated in the Fire Training Manual and Fire Resource Book.
 - PulsePoint was fully executed on June 2, 2022.
-

Agenda Item: Patrol Commander Report.

Presenter: Sheryl Kowalczyk, Supervisor II

- Currently working on updating the auto recovery policy clarifying jurisdiction entries to reflect practice as approved at last month's Board meeting.
 - Finalizing the 4th of July event plan.
-

Agenda Item: Good of the Order.

- Chief Padilla expressed his gratitude for the partnership and support on the mutual aid request for the officer involved shooting.
- The next regular meeting of the Ops Board will be on August 25th, 2022.

Meeting Adjourned at: 1017 hours

Minutes submitted by:



Tracy Fitzgerald, Administrative Services Assistant, VCC