



MEETING MINUTES

MEETING: Valley Communications Center (VCC) Operating Board
LOCATION: VCC Board Room
DATE: Thursday, April 25, 2019

MEMBERS: Chief Van Valey, *Renton Police*
Chief Wittwer, *Tukwila Fire*
Chief Swearingen, *VRFA*
Chief Morris, *Puget Sound Fire*
Chief Keller, *KC Medic One*
Commander Rossi, *Proxy for Chief Linton, Tukwila Police*
AC Caillier, *Proxy for Chief Pierson, Auburn Police*
AC Kammerzell, *Proxy for Chief Padilla, Kent Police*
DC Sumpter, *Proxy for Chief Hwang, Federal Way Police*

ABSENT: Chief Thomas, *Des Moines Police (Police Contract Rep)*
Chief Church, *SKFR*
Chief Marshall, *Renton RFA*

VISITORS: Commander Douglas, *Auburn Police*
Helen Chatalas, *KC EMS*

VCC STAFF: Lora Ueland, *Executive Director*
Vonnie Mayer, *Deputy Director*
Tatyana Bogush-Stakhov, *Finance Manager*
Mary Sue Robey, *Administrative Services Manager*
Tracy Fitzgerald, *Administrative Services Assistant*
Kristin Meitzler, *Technical Services Manager*
Sean Morrow, *Human Resources Manager*
Denese Moore, *Supervisor*
Sheryl Kowalczyk, *Supervisor*
Hank Anthony, *Dispatcher*

Welcome and Introductions. Chief Van Valey called the meeting to order at 0931 welcoming all. Introductions were made around the room.

Changes to Agenda. None.

Report from Chair. None.



Report from any Member. None.

Director's Report. There were no questions regarding information in the April brief.

Report from Executive Director.

Recognition. Deputy Director Mayer introduced Employee of the Quarter Dispatcher Hank Anthony. Hank has been with Valley Com for 29 years and demonstrates Compassion, Reliability and Teamwork.

Executive Director Ueland thanked all of the agencies for their contributions during National Telecommunicator Week and for the recognition through social media and emails. She also thanked Administrative Services Assistant Tracy Fitzgerald and Administrative Services Manager Mary Sue Robey for their work throughout the week.

Director Ueland encouraged agencies to let her know if they are recognizing a citizen or an employee for life-saving events. Valley Com would like to give recognition to the Call Receiver or Dispatcher included in the incident if possible.

VCC Projects: A schedule of VCC projects was included in the packet indicating the status of current projects previously approved by the Ops Board. The CAD upgrade project has been delayed due to vendor performance. The new Go-live date is set for September 2019. There were no questions or concerns.

VCC Funding Model Task Force. The Task Force group kick-off was March 29th and the next meeting will be May 10th. The Task Force is facilitated by BDS. The goal of the Task Force is to recommend to the Administrative Board a fair, equitable, and scalable formula for charging all VCC customers to fund the capital and operating expenses of the Center. Director Ueland will be reaching out to contract police and fire chiefs for interest in a focus group meeting with Task Force members. Chiefs Keller, Morris and Wittwer requested to be included in the Task Force group.

Report from Sub Committees. This will be a new standing agenda item.

Commander Douglas, Auburn PD briefed the Board on the Patrol Commanders committee including keeping tone calls on primary, Bellevue requesting talkgroup access to SPECOPS-5 and the use of AEDs.

In the absence of A/C Gunsolus, Supervisor Denese Moore provided an update from the Zone 3 Ops board including work being done by various workgroups, map layers, station move up templates and snowplows.

Action Items:

Approval of Meeting Minutes. Chief Wittwer moved to approve the February 28, 2019 meeting minutes. Chief Keller seconded the motion. Motion approved.



Voucher and Payroll Approval. Chief Van Valey read claims check numbers 29318 through 29469 in the amount of \$982,127.94 for the period of 02/08/2019 through 04/09/2019. E-Pay numbers 2019-017 through 2019-039 in the amount of \$927,737.86 for the period of 02/09/2019 through 04/25/2019. Payroll in the amount of \$1,581,689.87 for the period of 02/16/2019 through 04/15/2019. Chief Keller moved to approve. Chief Wittwer seconded. Motion approved.

Good of the Order. The next scheduled meeting of the Operating Board is May 16th, 2019. Note: This meeting will be held a week earlier than normal due to WASPC (Police) Conference.

With no further business, Chief Van Valey adjourned the meeting at 1015 hours.

Respectfully Submitted,

Tracy Fitzgerald

Tracy Fitzgerald
Administrative Services Assistant

