

MEETING: Valley Communications Center (VCC) Operating Board
LOCATION: Virtual Meeting due to COVID-19
DATE: Thursday, February 25, 2021

MEMBERS: Chairperson Chief Padilla, *Kent Police*
Chief Pennington, *SKF&R*
Interim Chief Schuldt, *Renton Police*
Chief Heitman, *Renton RFA*
Division Chief Levesh, Proxy for Chief Keller, *KC Medic One*
Chief Swearingen, *VRFA*
Chief Morris, *Puget Sound RFA*
Chief Wittwer, *Tukwila Fire*
Chief Thomas, *Des Moines Police (Police Contract Rep)*
Chief Hwang, *Federal Way Police*
Chief Krimmert, *Vashon Fire (Fire Contract Rep)*

VISITORS: Chief Smith, *Mountain View Fire*
Chief Kiblinger, *Black Diamond Police*
Sean Douglas, *PSERN Technical Supervisor*
George Nissan, *Motorola Account Executive*
Chief Schrimpsheer, *Algona Police*
Paramedic Van Otten, *KC Medic One*
David Mendel, *PSERN Project Director*

ABSENT: Interim Chief Drever, *Tukwila Police*
Chief O'Neil, *Auburn Police*

VCC STAFF: Lora Ueland, *Executive Director*
Vonnie Mayer, *Deputy Director*
Mary Sue Robey, *Administrative Services Manager*
Kristin Meitzler, *Technical Services Manager*
Tatyana Bogush-Stakhov, *Finance Manager*
Sean Morrow, *Human Resources Manager*
Evan Nelson, *Training Manager*
Tracy Fitzgerald, *Administrative Services Assistant*
Sheryl Kowalczyk, *Supervisor II*
Denese Moore, *Supervisor II*

Welcome and Roll Call. Chief Padilla called the meeting to order at 0930. A quorum was established.

Changes to Agenda. None.

Report from Chair. Chief Padilla introduced and welcomed Renton Fire Chief Steve Heitman.

Report from any Member. None.

Action Items:

Approval of Meeting Minutes. Chief Wittwer moved to approve the December 17, 2020 meeting minutes. Chief Morris seconded the motion. Motion approved.

Voucher and Payroll Approval. Chief Schuldt read claims check numbers 30825 through 30992 in the amount of \$1,243,111.50 for the period of 12/08/2020 through 02/09/2021 and voided check number 30923. E-Pay numbers 2020-126 through 2021-007 in the amount of \$655,710.16 for the period of 11/28/2020 through 01/22/2021. Payroll in the amount of \$1,817,543.96 for the period of 12/01/2020 through 001/31/2021 and manual check 40004 in the amount of \$210.95 dated 12/10/2020. Chief Thomas moved to approve. Chief Pennington seconded. Motion approved.

PSERN Project Update. Project Director David Mendel provided a PSERN project update and schedule status. The first meeting of the PSERN Operator Board of Directors will be held the end of March.

PSERN Technical Manager Sean Douglas provided an update on the radio inventory process and encryption. The completed radio inventories are due by March 8, 2021. Sean stated contracted personnel will do field testing and a pilot including the partner agencies will be used for coverage testing. A list of areas of concern, high rises for example, would be helpful from agencies. The point of contact for King County radio questions is Stephen.Jacoby@kingcounty.gov.

Service Level Agreements. The draft Service Level Agreements were sent to agencies in January. Chief Morris moved to accept the SLA's as discussed and recommend them to the Administrative Board. Chief Wittwer seconded. Motion approved.

Chief Swearingen recommended Chief Morris to sign on behalf of Fire agencies as a standard contract. Director Ueland was open to the idea and requested time to consider implications.

Talk Group Request. Chief Thomas moved to allow the Drug Enforcement Administration's request for permission to access SPCOP channels 1-5 and the State Park Rangers request for permission to access Des Moines and Federal Way Police primary and tactical talkgroups. Chief Hwang seconded. Motion approved.

Report from Executive Director.

Written Report. There were no questions regarding the information in the February Director's report.

Patrol Commander Report. There were no questions on the Patrol Commanders' report Supervisor Kowalczyk included in the packet.



Zone 3 Ops Chiefs Report. VRFA Chief Thompson will attend future Ops Board meetings as needed, otherwise Supervisor Moore will continue to report to the Board. There were no questions of the report included in the packet.

Good of the Order. Chief Thomas reported the King County mobile crisis team which will serve the VCC police agencies is in the final stages of the contract.

The next scheduled meeting of the Operating Board is Thursday, April 22, 2021.

With no further business, Chief Padilla adjourned the meeting at 1012 hours.

Respectfully Submitted,



Tracy Fitzgerald
Administrative Services Assistant

