



MEETING MINUTES

MEETING: VCC Administration Board Meeting
LOCATION: Virtual Meeting due to COVID-19
DATE: Friday, November 6th, 2020

MEMBERS: Mayor Ralph, *City of Kent*
Mayor Backus, *City of Auburn*
Mayor Ekberg, *City of Tukwila*
Mayor Pavone, *City of Renton*
Chief Hwang, *Proxy for Mayor Ferrell, City of Federal Way*
Chief Padilla, *Police Representative*
Chief Keller, *King County Medic One*
Chief Morris, *Fire Representative*

VISITORS: Chief Fehr, *Enumclaw Fire*
Interim Chief Gunsolus, *Renton Regional Fire Authority*
Chief Pennington, *SKFR*
Chief Swearingen, *VRFA*
Chief Schrimpsheer, *Algona Police*
Chief Wittwer, *Tukwila Fire*
Chief Schwartz, *Pacific Police*
Assistant Chief Crossen, *South King Fire & Rescue*
Chief Kiblinger, *Black Diamond Police*
George Nissan, *Motorola Account Executive*

VCC STAFF: Lora Ueland, *Executive Director*
Vonnie Mayer, *Deputy Director*
Kristin Meitzler, *Technical Services Manager*
Mary Sue Robey, *Administrative Services Manager*
Evan Nelson, *Training Manager*
Tracy Fitzgerald, *Administrative Services Assistant*
Amy Leaitu, *Human Resources Analyst*
Cassie Salwey, *Public Records Specialist*
Jennifer Holliday, *CO I/CTO*
Don Pederson, *CO I*

Welcome and Introductions. Chairperson Mayor Ralph called the meeting to order at 1007 welcoming all attendees.



Report from Chair. Mayor Ralph congratulated Valley Com for being acknowledged by AWC Employee Benefit Trust's Wellness program as a member who has achieved quality standards in employee health promotion. Mayor Ralph commented: *On behalf of the Valley Communications Administrative Board, I want to congratulate the Valley Communications Center Wellness Committee for being recognized as an Association of Washington Cities Well City. The Well City Award shows that Valley Communications Center makes employee well-being an important part of the Center's core values. Please know you continue to have the Board's support in your wellness efforts.*

As a Well City member, Valley Com employees will benefit from a 2% discount on 2021 medical premiums.

Report from Any Member. None

Action Items. *Mayor Backus moved to approve the minutes of the September 4, 2020 meeting with an amendment to reflect Mayor Ferrell was present. Mayor Pavone seconded. Motion approved.*

Mayor Backus moved to approve the July 21, 2020 through October 7, 2020 vouchers. Mayor Ekberg seconded. Motion approved.

Recognition. Deputy Director Mayer announced COI/CTO Connie Tolson received the WA APCO/NENA 2019 Telecommunicator of the Year award for sustained performance and introduced COI/CTO Jennifer Holliday who received Employee of the 3rd Quarter 2020. She also introduced COI Don Pederson and thanked him for his 20 years of service to Valley Com.

Deputy Director Mayer acknowledged COI/CTO Connie Tolson and COII Jeff Valdanbrini for 20 years of service to Valley Com and COI Wendy Fitzgerald for 25 years of service. Jeff Valdanbrini, Connie Tolson and Wendy Fitzgerald were unable to attend today's meeting.

Mary Sue Robey presented Records Specialist Cassie Salwey with an award for 15 years of service to Valley Com.

Report from Executive Director. Director Ueland detailed the outstanding work done by COI Brittany Rivas on a recent Federal Way armed robbery call and her professionalism in deciphering the pertinent information provided through an open line.

She also shared COI Patty Hadley showed exemplary professionalism and empathy during a Renton suicide call. The family member asked the officer on the scene to extend her appreciation to Patty for her compassion during this tragic event.

Mayor Ralph added she was proud and grateful for Valley Com employees for their professionalism and dedication to the community.



Director Ueland provided further information regarding the state-wide 911 outage that occurred on October 22nd. The King County Program Office is working with the State 911 Office to ensure the vendor produces a root cause analysis.

Director Ueland, in her role as President of the Washington Chapter of APCO/NENA along with other Chapter representatives, is meeting with state legislators to introduce mandatory certification requirements and reclassification of Telecommunicators to first-responder status. A meeting was recently held with Representative Goodman, who has asked to sponsor the bill as it fits within the broader legislative priorities related to police reform. The reclass effort will not affect retirement or other benefits, but it is seen as a positive first step in re-engaging efforts at the Federal level.

Director Ueland briefed the Board on the creation of the Director's Advisory Committee and upcoming workshops related to racial equity and 911. Director Ueland assisted in shaping the content and WCIA agreed to sponsor the training. The VCC Police Chiefs are encouraged to attend or send their executive leadership. The four 3-hour sessions will be held via Zoom and begins on December 30th.

Good of the Order.

The next scheduled meeting of the Administration Board is Friday, December 4th, 2020.

With no further business, Mayor Ralph adjourned the meeting at 1043 hours.

Respectfully submitted,



Tracy Fitzgerald, Administrative Assistant

